

MELIT Chandigarh

ADVT: FMG-07/09-2018

DATE: 15-09-2018

Details of essential qualification and experience etc. required for the following posts on contract basis											
Sr. No.	Name of the Post	No. of Posts	Place of Posting	Monthly Consolidated Remuneration (CTC)	Duration (DD/MM/YY)	Essential Qualification	Post qualification work experience	Job roles and responsibilities	Punjabi passed in Matric (Yes/No)	Duty in Shifts (Y/N)	Age Limit (Years)
1	Network Administrator	1	Head Office, Mohali	22000/-	Upto 31/3/19	B.Tech/B.E (Computer Science/IT/Electronic Communication)/MCA/"B" Level course of DOEACC with minimum 60% marks	2yrs experience in networking and hardware maintenance from recognised institution (ISO-Certified) + Working knowledge of Punjabi	<ul style="list-style-type: none"> <li>Will look into the network issues in the office and across the state</li> <li>Will coordinate with Dept. of Governance Reforms for effective running of State wide area network setup with in the departmental offices</li> <li>Any other task related to e-Panchayat assigned from time to time</li> </ul>	Yes	N	24 to 35

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Details of essential qualification and experience etc. required for the following posts on contract basis											
Sr. No.	Name of the Post	No. of Posts	Place of Posting	Monthly Consolidated Remuneration (CTC)	Duration (DD/MM/YY)	Essential Qualification	Post qualification experience	Job roles and responsibilities	Punjabi passed in Matric (Yes/No)	Duty in Shifts (Y/N)	Age Limit (Years)
2	District Project Manager	2	Taran Taaran FAZILKA	22,000/-	31-03-2019	B.Tech / B.E. (Computer Science/IT/Electronics Communication)/MCA/"B" level course of DOEACC with minimum 60% marks and 2 years minimum experience in software administration or Development/Data Management/Web Designing. Must have passed Matric with Punjabi as one of the Subjects.	2 Years	<p>* One per District will coordinate between the State &amp; each District in running the applications. Provide support with respect to PES applications and State specific applications in the district and coordinate with the State programmer for operational issues and their resolution.</p> <p>* Visit Blocks and Gram Panchayats periodically to find out issues in rollout of e-Panchayat and new requirements in PES and State-specific applications and resolve them in consultation with State Technical Consultant.</p> <p>* Organize trainings, providing Handholding support in all local bodies under his district and serve as a helpdesk for all local the district.</p> <p>* Monitor the commissioning of computers and internet connectivity in local bodies under his district.</p> <p>* Any other task related to e-Panchayat assigned from time to time.</p>	Yes	N	24 to 35

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Details of essential qualification and experience etc. required for different post(s) on contract basis for posting with a client department

SN	Name of the post	No. of posts	Place of posting	Monthly Consolidated Remuneration	Duration (DD/MM/YY)	Essential Qualification	Post qualification Work Experience	Job role and responsibility	Punjabi passed in Matric (Yes / No)	Duty in Shifts (Y/N)	Age Limit (years)
3.	Assistant Programmer	1	Hoshiarpur	Rs. 10,300/- per month **	Upto 31/03/2019	BCA OR B.Sc(CS/IT) OR Graduate in any discipline with a minimum of 6 months course in computers	NIL	Any computer related job assigned by the concerned department from time to time	Yes	Yes	40

\*\* Employer's share of EPF as applicable will be paid extra.

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**Details of essential qualification(s), experience etc. required for the contractual post(s)**

S N	Name of the post	No. of posts	Place of posting	Monthly Consolidated Remuneration per month **	Duration (DD/MM/YY)	Essential Qualification(s)	Duration and nature of post qualification Work Experience, if required	Job role and responsibilities	Punjabi passed in Matric (Y/N)	Duty in Shifts (Y/N)	Max. Age Limit (years)
4.	Technical Assistant	01	Mohali	Rs.13,500/-	For One Year	Graduate with One year Diploma in Computer applications or higher	Min. One year experience on any NOS (Network Operating Systems), Preferably UNIX Operating System	To work on SCO Unix based Systems and handling Line printers etc.	No	Yes	40 years

\*\* Employer's share of EPF, if applicable, will be paid extra.

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**Details of essential qualification(s), experience etc. required for the contractual post(s)**

S N	Name of the post	No. of posts	Place of posting	Monthly Consolidated Remuneration per month	Duration (DD/MM/YY)	Essential Qualification(s)	Duration and nature of post qualification Work Experience, if required	Job role and responsibilities	Punjabi passed in Matric (Y/N)	Duty in Shifts (Y/N)	Max. Age Limit (years)
5.	Technical Support Engineer	01	Mohali	Rs.15,500/-	For One Year	Graduate with One year Diploma in Hardware & Networking ( Post Graduation)	Min. Two years experience in System & Network maintenance	Operating Systems and Application Software installation and Network Maintenance*	No	No	40 years

